

For office use

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APPLICATION FORM (MA – 2-1/ MA 1-1/PL – 3/PL - 2)

1) Post applying for:

.....

(If applying for more than one post, separate application should be submitted for each post)

2) Name with Initials

(In Sinhala)

.....මයා/මිය/මෙනවිය

(In English/Block capital letters) Mr./ Mrs. / Miss:

.....

3) Names denoted by the initials

(In Sinhala)

.....

(In English / Block capital letters)

.....

4) Nationality:

.....

5) Gender: Female / Male:

.....

6) National identity card No:

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7) Date of birth :

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8) Age:

(As at application closing date)

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9) Residence details:

Address	
.....	
.....	
.....	
Telephone No	
Mobile No	
E - Mail	

Office details:

Address	
.....	
.....	
.....	
Telephone No	
Fax No	
E - Mail	

10) Educational Qualifications :

- G.C.E. O/L

No	Subject	Grade	
		1 st Attempt	2 nd Attempt
		Index No:	Index No:
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

- GCE A/L

No	Subject	Grade	
		1 st Attempt Index No:	2 nd Attempt Index No:
01			
02			
03			

11) Professional Qualifications:

No	Course	Institute	Validity Date	NVQ Level
01				
02				
03				

13) Training Programme :

Programme	Institute	Period	Relevant Field

13) Experiences Gained (Other Institutes):

Position	Institution	Period (From – to)	No of Years

14) Certificate / Letters regarding experience (Attach photocopy)

- I.
II.
III.

Certification of the Applicant

I certify that I have read the notice calling for applications and have fully understood all the requirements and conditions relating to this application. I further certify that there are no judicial proceedings pending against me and that the information provided in this application is true and correct to the best of my knowledge.

I am aware that I will be disqualified from consideration for this post if any information provided by me is found to be false, incorrect, or misleading.

Date:

.....

Signature of applicant

Recommendation of the Head of the Institution

(For officers confirmed in the Public Service, Provincial Public Service, including Local Authorities, Public Corporations, Statutory Boards, and Fully State-Owned Companies)

I. I hereby certify that the information provided below is true and correct according to the personal file of Mr./Mrs./Miss _____ (Name of the applicant).

II. The applicant is currently serving at _____ (Present Place of Employment) as _____ (Substantive Post of the Applicant). No disciplinary action has been taken against him/her, and there is no pending or intended disciplinary action against him/her.

III. If selected for this post, he/she can be released from his/her substantive post, and this institution has no objection to such release.

Date: _____

**Signature and Official Seal of the
Head of the Institutions**

